

Saint Mary's College

(Affiliated to North Eastern Hill University-NEHU)

Annual Quality Assurance Report (AQAR)

July 2016-June 2017



Submitted by,

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Saint Mary's College, Shillong

Laitumkhrah, Shillong – 793003, India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

ST. MARY'S COLLEGE

1.2 Address Line 1

LAITUMKHRAH

Address Line 2

UPLAND ROAD

City/Town

SHILLONG

State

MEGHALAYA

Pin Code

793003

Institution e-mail address

principal@smcs.ac.in

Contact Nos.

0364-2224716, 2228226, 2501053

Name of the Head of the Institution:

Dr. (Sr) Mary Hariet

Tel. No. with STD Code:

0364-2224716

Mobile:

9862105493

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2004	5 Years
2	2 nd Cycle	A	3.05	2011	5 Years
3	3 rd Cycle	A	3.01	2016	5 Years
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

S.No	AQAR Report	Submitted on
i	AQAR2015-16	16/12/2016
ii	AQAR2016-17	04/04/2018

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

HOME SCIENCE, BCA

1.11 Name of the Affiliating University (*for the Colleges*)

NORTH EASTERN HILL UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held Nil

2.11 No. of meetings with various stakeholders: No. ☒ Faculty ☐

Non-Teaching Staff ☐ Students ☐ Alumni ☐ Others ☐

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ Nil ☐ International ☐ National ☐ State ☐ Institution Level ☐

(ii) Themes

-

2.14 Significant Activities and contributions made by IQAC

ANNEXURE -I

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
ANNEXURE-II(a)	ANNEXURE-II(b)

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

-

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			
PG	-			
UG	5			
PG Diploma	-			
Advanced Diploma	-			
Diploma	-			
Certificate	5			
Others	5	1	1	2
Total	15	1	1	2
Interdisciplinary				
Innovative	1			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Done by North Eastern Hill University (NEHU) in 2015 for starting of

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Design and Innovation Centre

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	97	31	44	-	22

2.2 No. of permanent faculty with Ph.D.	23
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	4	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty			3
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	97	97	
Presented papers		2	
Resource Persons			8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Computer Science Department developed an Online repository of BCA course which includes slides, video lectures of the teachers, assignments for students, etc. the students can access these materials at any time in the college using Wi-Fi facility

2.7 Total No. of actual teaching days during this academic year	235
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	No
--	----

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop			25
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2.10 Average percentage of attendance of students	80%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A III(H)	315	10	12	158	105	90.5%
B.Sc III(H)	84	12	23	17	-	63%
B.Com III(H)	62	-	-	10	28	61.29%
BCAIII(H)	11	01	01	05	-	63.6%
B.ScIII(H)	19	18	10	03	05	94.7%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- By setting bench marks for monitoring and evaluation system
- Students are evaluated through internal tests, seminars and assignments
- The entry and exit performances of students are analysed
- From the feedback report of the students
- By monitoring of students attendance
- By checking the feedback received in the suggestion box and does the needful

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	97
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	-	-	-
Technical Staff	38	-	-	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Teachers were encouraged to take up major/minor research projects and response was satisfactory
- Guiding the research cell to organize workshop/popular talks/seminar to promote research

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	1
e-Journals	-	-	-
Conference proceedings	-	1	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme ☒
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number	1	1			
Sponsoring agencies	Meghalaya Govt. and Science Engineering Research Board				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="10"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="5"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visiting old age home and other rehabilitation centres.
- Advance Christmas celebration with the children who are differently able and underprivileged.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.99acres			
Class rooms	40			
Laboratories	15			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

ANNEXURE-III

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21311		100	37204	21411	
Reference Books	1625		12	2099	1637	
e-Books	N-LIST					
Journals	35				35	
e-Journals	N-LIST					
Digital Database						
CD & Video	164				164	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		03	01	01	01			
Added		01	01	-	-			
Total	181	04	02	1	1			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ANNEXURE-IV

4.6 Amount spent on maintenance in lakhs :

i) ICT	85,602/-
ii) Campus Infrastructure and facilities	31,30,086/-
iii) Equipments	1,95,50,268/-
iv) Others	12,66,17,415/-
Total :	14,93,83,371/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Awareness is brought through

- Academic calendar
- Department and college notice board
- Public addressing system
- Student council
- Student service centre/bulletin board/ Dept library

5.2 Efforts made by the institution for tracking the progression

Monitoring attendance, conducting internal tests, assignments, seminar etc

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2693			

(b) No. of students outside the state

1099

(c) No. of international students

8

Men	No	%	Women	No	%
	-	-		2693	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
294	23	2242	41	0	2600	300	23	2323	47	0	2693

Demand ratio 9:10

Dropout % 5.05%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

ANNEXURE-V

No. of students benefitted

2693

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

-

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

3

National level

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	2,99,905/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

ANNEXURE - VI

6.2 Does the Institution has a management Information System

Not the process has been initiated and serious consideration is being taken place

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per NEHU norms

6.3.2 Teaching and Learning

ANNEXURE - VII

6.3.3 Examination and Evaluation

Transparent evaluation system: Evaluation and examination procedures: Computer technology is used to prepare student roll numbers and preparation of question papers

6.3.4 Research and Development

Adopted resolution for providing seed money and sanction of leave for performing research activities by the faculty members

6.3.5 Library, ICT and physical infrastructure / instrumentation

Improvement of library services by adding more books, journals and e-facility.

6.3.6 Human Resource Management

Organizing orientation programme for both teaching and non-teaching staffs, workshop, seminars, educational tour and career oriented programmes

6.3.7 Faculty and Staff recruitment

As per UGC and DHTE

6.3.8 Industry Interaction / Collaboration

Mass communication and journalism, Foods and Nutrition Board, Institute of Hotel Management, Nazareth Hospital, Shillong

6.3.9 Admission of Students

ANNEXURE - VIII

6.4 Welfare
schemes for

Teaching	Initiative is taken to start co-operative society
Non teaching	Initiative is taken to start co-operative society
Students	Financial support is given by the institution to the students in need

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	CA

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Pre –Christmas celebration for less privilege children

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Raising flower garden
- Organizing cleaning drive inside/outside the college campus
- Eco-friendly baskets have been placed all over the campus to collect the garbage

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of audio-visual classrooms
- Students using power point for seminar presentation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Each department plans annual activities at the beginning of the session and annual report is submitted at the end of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ANNEXURE -IX

7.4 Contribution to environmental awareness / protection

ANNEXURE -X

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

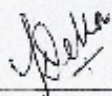
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

ANNEXURE-X

8. Plans of institution for next year


- To organize funded seminar , workshop, International symposium in collaboration with IQAC
- To start PG courses
- To implement staff welfare scheme
- To create motivation for the research activities
- To extend ICI infrastructure
- To increase student initiated activities
- Regular measures to be taken to make campus clean, green and plastic free

Name Dr. (Mrs) Kibita Deka



Signature of the Coordinator, IQAC

Name Dr. (Sr) Mary Harriel



Signature of the Chairperson, IQAC

Principal
St. Mary's College
S...

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE- I

Significant contribution made by IQAC on Quality Enhancement during current year:

- Preparation of academic calendar of activities and publication of Students' Handbook for the current year.
- Preparation of a new College prospectus.
- Supervision of admission process to ensure equal opportunities to aspiring applicants irrespective of caste, creed and religion.
- Emphasized on the importance of student participation in the certificate programmes offered by the institution which is aimed to ensure a holistic growth of the students.
- Strengthened the academic structure of the college by forming different Committees/Clubs/Cells to address the needs of the students in curricular as well as co-curricular aspects.
- Documented the activities and achievements of departments/Committees/Clubs/Cells from reports submitted to IQAC at the end of each year.
- Offered skill-based and add-on programmes for student's benefit. Computer Awareness Program (CAP); Career Oriented Course (COC); certificate course on Basic Mathematics for BCA as well as other degree course students.
- Collaboration with the Food & nutrition Board, Meghalaya for offering certificate course on Food Processing and Preservation.
- IQAC plan to hold National Seminar/Workshop every year tentatively in the month of September.

ANNEXTURE –II (a)

- To establish collaborations with other institutions and industries.
- To improve upon faculty research, projects and publications.
- To organize more Seminars/Workshops/Conferences/Lectures.
- To maximize the use of ICT in teaching and learning.
- To establish more linkages with organizations for career placements.
- To encourage student-initiated activities for community upliftment.
- Research and Publication cell with seed money from college.
- Popularization of science at school level.

ANNEXTURE –II (b)

- Faculty members served as an expert in different field. Teachers were taken part as resource person, presented papers in various national seminars.
- International, national and regional research papers published in peer review and non-peer review journals.
- Orientation programme, workshops were organized at departmental level.

ANNEXURE-III

Computerization of administration and library

- Library is equipped with KOHA, open software for online booking of books in the library. The students also query about books, journals etc through our web base interface. College campus is totally networked with Wi-Fi and LAN Connectivity. All the departments are provided with computer and internet facilities.
- The institution was registered to N-LIST (National Library and Information Service for scholarly Content) on 30-08-2012. Through this the students and teachers have access to over 97,000 e-books and more than 6000 e-journals.

ANNEXURE-IV

Every year the Department of Computer Science conducts Computer Awareness Programme (CAP), imparting the basic knowledge of Microsoft Office to all the students .

Technology Up gradation

- Up gradation of server RAM
- Server storage space expanded to 2TB
- All Classroom has been equipped with the inclusion of new batteries
- Network unmanaged switches upgraded to 1Ghz managed network switch
- All the departments are extended help on the use of ICT.
- College has increased the number of computers to 181 and laptops to 16.

ANNEXURE-V

- Counselling cell has been effective in conduction one to one counselling sessions with the students from different streams as well as orientation and career counselling programs. Teachers have been successful in providing students the psychological need by sending them for counselling. This year the number of students who came in for counselling 7 students. Some of the students needed more than just therapy therefore they were referred to a psychiatrist for a better

evaluation and treatment. All the students who came in for counselling are still under therapy no termination has been done so far. Career Counselling as well as sessions on personality development were given to all the BA Final year students

The orientation programs for the students were conducted in the month of August.

- 16.08.17 BA V Semester students Khasi, Education, Geography
- 17.08.17 B.sc Home science and BCA V Semester
- 17.08.17 B.Com V Semester
- 19.08.17 BA III Semester English, Philosophy and Political Science
- 19.08.17 BA III Semester History, Economic, Sociology
- 21.08.17 BA III Semester Khasi, Education, Geography
- 21.08.17 BSC III Semester
- 22.08.17 BA V semester English, Philosophy and Political Science
- 28.08.17 BSC III Semester Home Science, B.sc III Semester and BCOM III Semester
- 29.08.17 BSC V Semester

FUTURE PLANS

Conduct awareness programs, career counselling programs, life skills training programs which will include personality development, communication skills, stress management, coping skills and awareness on cognitive distortions, problem solving and decision making.

ANNEXTURE-VI

Saint Mary's College is an institution steeped in history and tradition but with an eye to the future. The objectives of the college are guided by the motto and the coat of arms, the inculcation of zeal, integrity and quality of the young. The College dreams of imparting an inclusive education, reaching out to the students from the socially challenged areas and diverse backgrounds in a wonderful and conducive atmosphere, thus enabling the youth to grow together. The vision of drawing out the best from each individual is expressed and effort to offer an all-round education in imparting life skills is the focus of the college.

ANNEXURE-VII

- An institution with easy accessibility to tribal girl students imparting value based education to all the students and with committed and qualified staff.
- Adequate ICT enabled infrastructure in teaching and learning

ANNEXURE-VIII

- Student Admission: Data of applicants are entered in computer and selection for admission is done according to merit.
- Student records: Details such as student bio-data, academic performance, contact numbers, categories (SC/ST/OBC/General), course opted, subject combinations etc. are stored in the computer.

ANNEXURE-IX

- Regular classes on value education/Catechism/Scriptures etc.
- Student has to maintain certain dress code.
- Felicitation programme for the pass out students are conducted annually and extra credits is given for the rank holders.
- Orientation programme are organised once in a year.
- Morning assembly is conducted by the student daily followed by important announcement.

ANNEXURE-X

- Department of Botany and Zoology held a poster campaign on ***World Environment Day***.
- Environmental studies to degree third Year (as per NEHU syllabus)
- NSS, NCC and rangers celebrated World Environment Day.

